

St. Joseph School Board Minutes
April 27, 2011

The meeting was called to order at 6:00pm. Members in attendance were Russ Hart, Charlotte Vielweber, Matt Zittel, Randy Elser, Dave Collins, Pat Herzing, and Roni Juracek. Kim Haas was absent.

The group opened the meeting with a prayer. The school mission statement was read.

Approval of the Minutes:

Randy Elser made a motion to accept the amended March minutes; second by Dave Collins. Motion carried. (The minutes are posted on the school website.)

Standing Committee Reports

Mission Effectiveness: (Roni)

PTF

The PTF is preparing for the Dinner Auction scheduled for May 7. They are preparing for Teacher Appreciation Week which is the week of May 9, Field Day which is May 13, and another Parents Night out on May 14. The next scheduled meeting is May 11.

Athletics

St. Joseph Athletics Department continues to review fund raising options. They will sponsor a Kickball tournament on July 16. The rain date is July 23.

Enrollment: (Pat)

Recruitment

Melissa Reinhart continues to organize many very successful recruiting activities for Pre-K and School Age children. Marketing activities for alumni are also active. Facebook is updated 4-6 times per week. There are 175 Facebook followers. A full recruiting report is on file. (See attachment)

Policy and Planning: (Kim)

Feedback from the School Board members on the Parent/Student Handbook was received. Randy Elser made a motion to accept the handbook; second by Pat Herzing. Motion carried. Charlotte Vielweber will meet with Kim Haas and her committee to review the Strategic Plan.

Finance: (Dave and Matt)

Dave shared a graphical financial layout for St. Joseph School for 2010-2011. We are about 10% behind in both Tuition and Fund Raisers. Overall, we are right on target. Donations and contributions still exceed the required revenue. The budgeting committee finalized the budget for next year. Dave Collins made a motion to make the recommendation of the projected budget to the Finance Council; second by Roni Juracek. Motion carried. A full financial statement is on file.

Development: (Randy)

Annual Fund

No update. The Annual Fund will begin in the summer, 2011.

Planned Giving

Randy needs to follow up with Father Mark on Planned Giving documents to include on the parish website. Parish Council needs to be asked for recommendations for Planned Giving committee members. Planned Giving announcements appear in the bulletin every week.

Endowment

An announcement will run in the bulletin for 2-3 weeks leading up to the Endowment envelope being included in the church collection envelopes. The next time an Endowment envelope will be included is May 2011. A letter concerning St. Joseph School Endowment Fund will be included in the parish and school newsletters.

Building and Grounds: (Rick)

St. Joseph School will participate in the Great Central U.S. ShakeOut, an earthquake awareness activity, in fall, 2011.

Assistant Superintendent Report

Mr. Hart advised the School Board members when approached by anyone with questions/concerns regarding the school to direct him/her to Mrs. Vielweber.

Principal's Report: Full report is on file.

- Charlotte shared the revised 2011-2012 School calendar.
- St. Joseph School received the Reading Master School by Renaissance Learning for the 2010-2011 school year.
- National Volunteer Week was celebrated the week of April 10.
- Notification was received that the School Safety and Educational Improvement Block Grant has been eliminated.
- Mrs. Vielweber, Ms. Waldron and the 8th grade students attended the Christm Mass at St. Peter Cathedral on April 19.
- Earth Day was celebrated with many activities on April 20.
- Mrs. Vielweber, Mrs. Burch, and Ms. Yavorsky will attend a RTI Seminar in St. Louis on May 2.
- The Second Grade will make their First Holy Communion on May 1.
- The 7th and 8th grades will receive CPR/AED certification training from MedStar as part of the cardiovascular unit that they studied in science class.
- Kindergarten Graduation is May 20.
- Awards Presentation is May 26.
- Eighth Grade Graduation is May 26

Old Business:

No old business

New Business:

No new business

Next Meeting: Wednesday, May 25, 6:00 pm

The meeting was closed with a prayer.

Respectfully Submitted,

Roni Juracek